STANDARD OPERATING PROCEDURE FOR RESEARCHER POSITIVE FOR COVID-19

1) As soon as the Associate Dean for Research is informed that a researcher in their college has tested positive for COVID-19 they must immediately contact General Services at 405-271-2311 (Oklahoma City campus) or 918-660-3555 (Tulsa campus) and the Environmental Health and Safety Office at 405-271-3000. They should notify these entities if the individual was on campus within the last four days.

2) The Associate Dean for Research must immediately notify the appropriate Departmental Chair. A Disinfection Manager will be identified to manage the disinfection plan.

3) General Services and Environmental Health and Safety Office (EHSO) will contact the Associate Vice President for Research and will work with the Disinfection Manager to develop a disinfection plan which consists of the following:
   - EHSO will perform a documented laboratory review with the Disinfection Manager to identify all areas that must have restricted access and be disinfected.
   - EHSO will identify any hazards that should be considered in the cleaning and disinfection process. Should hazards be identified, they must be mitigated prior to cleaning and disinfection.
   - Lab personnel, in coordination with the Disinfection Manager, should remove research, chemicals, glassware or items that could be damaged or contaminated in the cleaning and disinfecting process; i.e., tissue culture dishes with cells.
   - Lab personnel or designee identified by the Disinfection Manager will be responsible for the initial cleaning and wiping high touch areas of the lab and items within the lab. Cleaning products can be obtained from General Services. If special products are needed beyond what is available from General Services, it will be the lab or departments responsibility for obtaining the product.
   - After the lab has been cleaned the EHSO, General Services, and Disinfection Manager will determine the disinfection protocol for the laboratory ranging; i.e., electrostatic spraying, ultraviolet light. The Disinfection Manager will need to provide guidance on disinfection protocol and must be onsite during the process.